



## **General Overview**

PostScript seeks to publish informed opinion and commentary based on a thorough analysis of contemporary social issues within the world of art. We welcome ideas from a different frame of reference – topics that push the envelope. We want you to tell a different story in line with our artistic mission of connecting creatives, convening communities, and connecting cultures.

However, every writing piece must be based on facts and presented in a respectful manner that advances meaningful dialogue on artistic and cultural issues in and around the United States, Qatar, and the larger Arab and Islamic Worlds (works of fiction must also be respectful).

PostScript submissions must be original, topical, and informed. If you submit to PostScript, we will assume that your writing is being offered exclusively to QAIC. PostScript will not accept prospective pieces for publication if they are published elsewhere without our knowledge.

## **General Advice**

Current and prospective contributors should use the Harvard Kennedy School's tips on how to write an op-ed.

## **QAIC Editorial Team**

The editor's view during the review process is to help you. Please take the opportunity to improve your argument's persuasiveness, an article's relevance, and the overall readability of each piece. PostScript editors reserve the right to request significant edits. The editorial teams' comments will help you and your writing.

## **Plagiarism**

PostScript does not tolerate plagiarism. We will not consider submissions from prospective authors that purposely engage in plagiarism.



### **Review Process:**

QAIC editors will return a submission with an initial set of comments and suggested edits within a few business days of receiving it. The PostScript editorial team expects prospective authors to respond to suggestions within 24 hours of receipt. If no response is received, editors will assume the author forfeited their submission.

The editors will provide feedback through comments and suggested edits using "Track Changes" in Microsoft Word. Prospective authors should accept/reject changes and respond to edits/comments before returning their article to PostScript.

### **Structure, Format, and Style**

*Length:* Submissions should be between 800 and 1,100 words. Editors may return any article that exceeds the word limit and can reserve the right to publish until shortened.

*Intro:* WordArt contributors must articulate their main argument in the first few sentences. In other words, your article must have a thesis.

*Citations:* Uses hyperlinks to cite sources instead of footnotes/endnotes.

*Format and Style Basics:*

- Times New Roman (size 12)
- Line Space 1.5
- U.S. English (ex. use color instead of colour)
- Bold section headers (if using sections)
- Employ active voice.

*Abbreviations and Acronyms:* Please write out the full name the first time it appears, followed by the acronym/abbreviation in parenthesis.

### **Distribution**

QAIC editors will actively promote submissions through QAIC social media platforms. We also ask that you engage other authors' writings and original content.



*Promotion:* The editors encourage PostScript contributors to provide Twitter handles — personal and institutional — so that they can promote and attribute your article via social media.

*Title:* We reserve the right to change any title and have the final word on how to market and promote your piece effectively.

*Visuals:* If you have any images/visuals that would contribute to an article's content, please submit them. We will try our best to incorporate them into the final piece.

*Engagement:* Referencing, discussing, and debating other PostScript articles is highly encouraged as it contributes to the overall readership of PostScript.